**Notice**

**Forest Lodge Library Board of Trustees Meeting**

**Wednesday, June 12, 2024**

**Forest Lodge Library at 5pm**

**Forest Lodge Library Vision Statement**

The Forest Lodge Library is the learning center of our community, and the place people turn to for the discovery of ideas,

the joy of reading and the power of information.

**Forest Lodge Library Mission Statement**

The mission of the Forest Lodge Library is to enhance the quality of life for our community by providing open access to cultural, intellectual, and informational resources and services that are delivered in a welcoming, convenient and responsive manner.

**Zoom link:** <https://us06web.zoom.us/j/88980132195>

**Agenda**

1. **Call to Order, Roll Call, Introduction of Guests**
2. **Acceptance of minutes of prior meeting (May 8, 2024)**
3. **Reports:**
	1. Financial Report
	2. Director’s Report
4. **Old Business**
	1. Discussion and possible action regarding response to T.Erba.
	2. Discussion and possible action regarding MOU between Forest Lodge Library Board of Trustees and Katie Flowers Endowment Board of Directors.
	3. Discussion and action on Design Development Committee.
	4. Review of tasks from previous board meeting.
		1. A Westlund to add T Merrill to list to receive Board agendas.
		2. A Westlund will send the draft electronic survey.
		3. A Westlund will make the suggested changes to the MOU between FLL and KFE .
		4. C Lippert will work with Royal to make the Owner changes approved by the Board to the draft contract and sign it on behalf of the Board as President.
		5. C Lippert will follow up on the status of the need for a County variance.
		6. A Westlund will make the request of the Town of Cable to pass the resolutions needed under WI Stat 43.58 and 60.10, working with J Schultz who will follow up with the Town of Namakagon to do the same.
		7. C Lippert will work as needed with D Popelka and A Westlund to sign and submit the request form to Xcel Energy.
		8. A Westlund will contact the CNHM director, the Boards of the Towns of Cable and Namakagon, and put a notice out via multiple methods to the community to solicit interest in participating on the Design Committee.
		9. A Westlund will form a Technology Committee to support the Flexible Facilities Grant application and contact to invite: 1) T Kriskovich, IT Director at NWLS 2) Z Larson or another alternative if he is not available.
		10. A Westlund will finalize the electronic survey and send it out via multiple channels.
5. **New Business**
	1. Presentation/discussion on trustee essentials and board responsibilities.
	2. Presentation/discussion/possible action regarding Community Input Survey
	3. Discussion/possible action regarding questions from L. St.Aubin-Whelinhan
	4. Discussion/possible action regarding Flexible Facilities Grant application
	5. Discussion/possible action regarding 4th of July parade
	6. Discussion/possible action regarding removal of dead tree in front of book house
	7. Discussion/possible action regarding protection of sculpture during book house removal
6. **Closed Session**
	1. (roll call vote) Motion to go into closed session at \_\_\_\_\_\_\_\_\_ pursuant to S.19.85(1)(c) of the WI Statutes for considering employment, promotion, compensation, and performance evaluation of any public employee of which the Governmental body has jurisdiction or exercises responsibility. Discussion of performance evaluation of staff. The board will reconvene in open session as required and resume regular library board business. (roll call vote)
7. **Public comment period:** to avoid violations of Open Meeting Law, the Board will limit itself to answering basic questions from the public and will place matters requiring additional discussion or action on a future meeting agenda.
8. **Next FLL board meeting scheduled date: *July 10, 2024***
9. **Summary of tasks for next Board meeting.**
10. **Scheduled dates for Town of Cable (June 19, 2024) and Town of Namakagon (July 9, 2024).**
11. **Adjourn**

**Please contact Director Amanda Westlund at (715) 798-3189 or** **awestlund@cable.wislib.org** **if you require accommodation to attend this meeting.**