**NOTICE**

**Katie Flowers Endowment Meeting**

**Wednesday, May 15, 2024**

**Forest Lodge Library**

**5:00 p.m.**

**Zoom link:**

<https://us02web.zoom.us/j/85200046923?pwd=YXNrYWpzL3QvZnU1WmZrczQ2cE5kdz09>

Meeting ID: 852 0004 6923

Passcode: 200823

*The Katie Flowers Endowment, trade name Forest Lodge Library KFE is a legally enjoined Wisconsin 501 (c) 3 organization that functions as the fundraising arm of the Forest Lodge Library and whose sole purpose is to support the library.*

**AGENDA**

1.Call to order

2.Roll call, introduction of guests.

3.Acceptance of minutes of prior meeting. (April 17, 2024)

4. Update on Expansion Project. Discussion and possible action regarding draft MOU between KFE and FLL Boards (MJF)

5. Financial report: Account holdings (JP) and Pledges (HF). Discussion and possible action on any recommended movement of funds in accounts by J Pribyl.

6. Update on LGL administrators update/cleanup/ management and PayPal account fix. (HF)

7. Update on FLL/KFE draft letter to naming opportunity donors. Discussion of a possible letter to all donors at a future time. (JZ)

8. Update on removal of book house and its contents. (MJF and Book House Coordinator)

9. Update on grant activities (MR) including update on Technology Committee in support of Flexible Facilities Grant(AW)

10. Update and discussion of Capital Campaign Plan timeline/activities including Rhythm & Books: Cable Area Music & Books Fest. (Capital Campaign Committee: MR, HF, JZ)

11. Update on soliciting local businesses/ individuals.

12. Discussion and possible action to solicit additional KFE directors, in addition to the current search for a new Director interested in financial management.

13. New Business (for June 18 KFE Meeting).

14. Review of Tasks Noted in Previous Meeting Minutes (Old Business)

15. Review of Tasks for Next Month/ Future

16. Public Comment Period. To avoid Open Meeting Law violations the Board

will limit itself to answering basic questions from the public and will place matters

requiring additional discussion or action on a future meeting agenda.

17. Next meeting date(s), time and location of meeting: 5pm on June 18 at FLL

18. Adjournment